

MINUTES OF THE
MARICOPA ASSOCIATION OF GOVERNMENTS
POPULATION TECHNICAL ADVISORY COMMITTEE

May 16, 2006
MAG Office, Suite 200, Saguaro Room
302 North 1st Avenue
Phoenix, Arizona

MEMBERS IN ATTENDANCE

George Pettit, Gilbert, Chairman	Sonny Culbreth, Litchfield Park
*Bryant Powell, Apache Junction	Wahid Alam, Mesa
**Scott Wilken, Avondale	John Verdugo for Matt Holm, Maricopa County
Brian Rose, Buckeye	Molly Hood, Paradise Valley
Gary Neiss, Carefree	Karen Flores, Peoria
Ian Cordwell, Cave Creek	Tim Tilton, Phoenix
David de la Torre, Chandler	Shawny Ekadis, Queen Creek
**Joanne Garrett for Mark Smith, El Mirage	*Stacey Gubser, Salt River Pima-Maricopa
Richard Turner for Ken Valverde, Fountain Hills	Indian Community
*Bev Turner, Gila Bend	Harry Higgins, Scottsdale
*Terry Yergan, Gila River Indian Community	Stephanie Wilson for Janice See, Surprise
Kate Langford, Glendale	Sherri Lesser, Tempe
Katie Coble, Goodyear	*Miles Johnson, Wickenburg
**Gail Acosta, Guadalupe	*Mark Fooks, Youngtown
	*Ann McCracken, Valley Metro

* Not in attendance

** Participated via audioconference

OTHERS IN ATTENDANCE

Max Enterline, Phoenix	Heidi Pahl, MAG
Robert Wilson, CAAG	Mark Roberts, MAG
Angela Gotto, CAAG	Jeff Romine, MAG
Anubhav Bagley, MAG	Rita Walton, MAG
Steve Gross, MAG	Harry Wolfe, MAG

1. Call to Order

The meeting was called to order at 10:05 a.m. by Chair George Pettit.

2. Call to the Audience

There were no requests to address the audience.

3. Approval of Meeting Minutes of March 21, 2006 and April 4, 2006

Comments were requested on the minutes. It was noted that the names of George Pettit, Sherri Lesser and Scott Wilken were misspelled in the minutes of March 21, 2006. It was also noted that there were

a few technical corrections to the minutes of April 4, 2006. A motion to approve the two sets of minutes as amended was made by Sonny Culbreth and seconded by Harry Higgins. The motion carried unanimously

4. July 1, 2006 Resident Population Updates

It was reported that DES is in the process of collecting data for the preparation of the July 1, 2006 resident population estimates. The data to be collected include residential completions, annexations and population in group quarters. Harry Wolfe said that annexation data had already been collected.

Mr. Wolfe noted that a previous study conducted by MAG pointed out the need to streamline the data collection process. He added that MAG staff had taken over the collection of annexation and group quarters data from DES and that we were now going to look at streamlining the data collection process.

5. Residential Completion Summary Table

Harry Wolfe noted that the two tables included in the agenda packet contained a summary of residential completions provided by MAG member agencies. The first table identified the number of completions for each of the four quarters in 2005 and total number of completions. The second table identified the number of completions by jurisdiction for each year from 1990 to 2005.

Harry Wolfe emphasized that it was important to review the 2005 completion data to determine whether any residential completion information had been omitted. In such a case, the jurisdiction would need to provide MAG with data on the missing units including address information.

Brian Rose asked whether the residential completion information shown in the 2005 tables was for fiscal year or calendar year 2005. Harry Wolfe responded that it was for the calendar year.

Tim Tilton pointed out that it was important for jurisdictions to provide MAG with their data, because MAG geocodes the data and then makes it available to member agencies. He added that this is an excellent tool to identify places where new units may have been omitted from the data provided by member agencies.

6. Annexations

Harry Wolfe reported that MAG recently collected from member agencies information on annexations that became effective between July 1, 2005 and March 31, 2006 for developing the July 1, 2006 resident population updates. He thanked member agencies for providing annexation data in a timely manner. He also mentioned that MAG used the annexation data in developing population updates and projections, and that the County used it to document the municipal boundaries of cities and towns and by the Census Bureau to establish boundaries for census counts and surveys.

Harry Wolfe asked John Verdugo from Maricopa County to explain how the county used the annexations. Mr. Verdugo said it was important for the County to maintain up-to-date municipal boundaries. He said that County planning does not always receive the annexation information in a timely manner.

Harry Wolfe indicated that the MAG POPTAC Ad Hoc Subcommittee would be used to examine annexation data collection and that a proposal would be developed and brought back to the MAG POPTAC at a future meeting.

George Pettit commented that Gilbert gets requests from many different agencies for the same annexation data and that he looks forward to a recommendation that would reduce the burden on member agencies regarding the data.

Wahid Alam said it would be good if MAG staff received copies of annexation ordinances directly from cities and towns upon adoption. Harry Wolfe noted that some jurisdictions already provide that information

7. Establishment of Municipal Planning Area Boundaries

Harry Wolfe explained that MAG projections are based upon a jurisdiction's anticipated future corporate limits. The anticipated limits are defined as Municipal Planning Areas (MPAs). The boundaries of the MPA are identified by the local jurisdiction.

Mr. Wolfe noted that where more than one jurisdiction wants the same piece of land included in their jurisdiction a meeting is convened to have them work out a compromise. If a compromise cannot be agreed upon, then the MPA is left as it was in the last set of projections.

Wahid Alam asked how the MPA boundaries are established. Harry Wolfe responded that they are defined by cities and towns and are used unless a neighboring jurisdiction contests a portion of land.

John Verdugo asked if MAG mediates when there is a conflict among MAG member agencies regarding the definition of the MPA boundaries. Harry Wolfe said there was no effort to mediate and it was up to the jurisdictions to work out any compromises over the establishment of MPA boundaries.

8. Other Data Collection Activities

Heidi Pahl gave a report on her data collection activities. Ms. Pahl said that MAG is still collecting data from member agencies on general plans, general plan amendments, developments and any other reports that agency staff think would be useful to be included in this set of MAG socioeconomic projections. She noted that MAG would like to receive the data from member agencies as they become available. Then, every 6 months MAG will forward the data to the member agency staff in electronic format so that they can check the data for completeness and accuracy. Ms. Pahl said that MAG's goal is to provide member agencies with a list of data that they have provided to MAG over the past 6 months by June 30, 2006. She added that by December 29th, MAG plans to send all of the data sets and a map for each agency to verify. She said that MAG's goal will be to setup this process to make it as easy as possible for member agency staff to provide the necessary data sets to MAG.

Heidi Pahl provided an update on the Building A Quality Regional Community (BQRC) project. She mentioned that she sent an e-mail last week to each member agency alerting them that she would like to complete the BQRC surveys that were started a year ago. She said that the 8 member agencies that completed the survey do not need to redo it. However, they should check the job center map and let MAG know if there are any corrections or additions to that map. She said the job center map is available on the MAG Web site at the URL provided in the e-mail.

Heidi Pahl said that for those member agencies that have not completed the BQRC surveys, she would be contacting them in the next couple weeks to obtain responses to the surveys. She said the purpose of the contact is to obtain detailed information on city-wide policies and identify the most important site factors affecting the development of job centers in order to show the relationship between site factors and job centers. She said the survey information is the first step in the BQRC project. She noted that she would bring handouts of the surveys to the PSG meeting this afternoon.

9. Resident Population Projections for Arizona Counties

Harry Wolfe reported that on March 25, 2006 the DES Population Technical Advisory Committee approved population projections for Arizona Counties. He said a summary of those projections were included in the agenda attachment. He added that more detailed projections could be found on the DES Website.

10. MAG Socioeconomic Projections

Anubhav Bagley reported that MAG is preparing for the next set of socioeconomic projections. He said that MAG distributed 2004 and build-out data to 21 member agencies and will be distributing the data for the remaining member agencies shortly.

11. AZ Socioeconomic Modeling, Analysis and Reporting Toolbox (AZ-SMART)

Anubhav Bagley explained that MAG is developing a project to create an Arizona Socioeconomic Modeling, Analysis and Reporting Toolbox (AZ-SMART). He stated that: the socioeconomic modeling suite would use a variety of software products to support socioeconomic activities. He added that the modeling suite would be a platform on which to build, calibrate, run, and analyze socioeconomic projections and projection models and will seamlessly integrate with other third party models.

David de la Torre asked whether the modeling suite would be compatible with ARC-IMS. Anubhav Bagley commented that MAG already makes use of ARC-IMS on its website, which provides for the analysis of projections.

12. Next Meeting of the MAG POPTAC

It was noted that the next meeting of the MAG POPTAC was scheduled for Tuesday, June 27, 2006.

The meeting concluded at 10:50 a.m.